

Dear Parents,

In the past years, the Chinese School of Greenville has made significant progress. We now have more than 140 students enrolled. With the increasing number of students and the amount of traffic during rush hours, school orderliness and students safety have become more of a concern. In order to provide all students with a good learning atmosphere and safe environment, we need your involvement in school management.

Starting from October, 2011, we ask each of our parents to be on school duty on one Sunday afternoon per year from 1:25pm to 5:15pm. The responsibilities include the following:

Outside: Direct traffic. Remind all vehicles to drive slowly. Pay close attention to all traffic related safety. Make sure no students stay outside of the building during school hours.

Inside: Make sure everything is in order. Pay attention to students' safety. Don't allow students to go outside of the building during school hours. Patrol school hallways and supervise students to be disciplined, such as no running, shouting, or damaging any property. After school, check all classrooms, maintain classroom cleanliness, and turn off all lights.

To smooth the process, it is decided to assign 2 parents on each Sunday, beginning with the parents listed in the table below. Those who will not be on school duty this year will be assigned next year.

If you cannot be at school on your duty day, please swap with other parent and inform school officials.

Please let us know if you have any questions.

Thank you very much for your support!

Regards,

The Chinese School of Greenville

Parents on duty assignment table
家长值日表(1:25 – 5:15pm)

School Date	2-Oct	9-Oct	16-Oct	23-Oct	30-Oct	6-Nov	13-Nov	20-Nov	4-Dec	11-Dec
Student Name	Hannah Boen	Vicki Xiao	Amanda Xu	Robert Yang	Cindy Li	Cathy Chi	Vanessa Chiu	Jackie Zheng	JiaWei Zhang	James Qu
Student Name	Darren Ni	Hailey Xu	Sarah Yu	Jeffrey Zhou	Sandy Zhang	Anna Wang	Andy Xu	Jiaying Tong	Monica Li	Kevin Tian
Note										

如因故不能来学校值日，请与其他家长对换。